

# Joshua J. Jobseeker

## ELEMENTARY SCHOOL TEACHER

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July 12, 2018

Mary Smith, Human Resource Manager  
Anytown School System  
123 Education Lane  
Anytown, MI 48042

Dear Ms. Smith:

Please consider me as an applicant for the First Grade Teacher position that your school system has available. I learned of the position from MITalent.org. For the past four years I have been a full-day Kindergarten Teacher at ABC Elementary School in Sometown, MI. I am eager for an opportunity to expand my opportunities as a professional.

- Excellent ability to concurrently manage classrooms of children at varying levels, while meeting rigorous performance standards and demanding schedules.
- As a teacher at ABC, I built a structured, nurturing classroom environment utilizing the My State Learning Results as a framework for helping each child realize their fullest potential.
- Strong ability to individualize the curriculum to meet the needs of all levels of students in the same classroom.

A major strength that I would bring to the Anytown School System is my successful experience as a full-day Kindergarten Teacher. With strong communication, organizational and classroom management skills I am confident that I can be a valuable asset to the elementary team at the Anytown School System. My strong background in elementary education, ability to assimilate new ideas and concepts, and dedication to children would be of great benefit as well. It is my belief that all children can learn and with that belief, children do learn.

I welcome the opportunity to interview with your selection team and look forward to hearing from you. Thank you for your time and consideration.

Sincerely,

Joshua Jobseeker  
Michigan Certified Teacher

