

# YOUTH ADVISORY COMMITTEE MINUTES

April 16, 2008

## I. Call to Order

### Present:

Chuck Shields  
Debbie Bouts  
Kathy Sasinowski

### Absent:

Mike Kramer  
Frank Blowers  
Peter Keating  
Paul Reiz  
Bob Beedon

### Others Present:

John Bierbusse  
Linda McLatcher

Mr. Bierbusse called the meeting to order at 8:40 a.m.

## II. Approval of September 19, 2007 Minutes

**CHUCK SHIELDS MOVED TO APPROVE THE MINUTES OF SEPTEMBER 19, 2007 AS PRESENTED; SUPPORT BY DEBBIE BOUTS. MOTION CARRIED.**

## III. Recommendation to Negotiate Youth Contracts for 2008-2009

To assist with long-term impact on the youth population, last year a Request for Proposal was released for a three-year period contingent upon revisiting each contract yearly for any revisions. Letters were sent to each service provider to update the second year of their respective contract for any budget or programmatic changes. Staff presented recommendations for negotiations with all current contractors. A total of nine in-school youth programs were reviewed. All wished to proceed with the continuum programs while only Warren Woods has declined operation of a summer program. Costs remain very consistent but staff will negotiate and return with final recommendations at the May meeting.

A total of eight out-of-school youth programs were reviewed. This component does not include a summer program. Administrative costs are allowed for these contracts. Discrepancies noted are due to increases in staff or participants and will be clarified upon future negotiation with service providers.

After review, **KATHY SASINOWSKI MOVED TO APPROVE NEGOTIATION OF 2008-2009 YOUTH PROGRAM CONTRACTS AS PRESENTED AND TO FORWARD TO THE BOARD FOR FINAL APPROVAL; SUPPORT BY CHUCK SHIELDS.**

Mr. Bierbusse informed the committee that a significant increase in WIA youth funds is expected for the 2008 program year. The State has received a 24% increase. The committee can expect to address expansion of programming very soon.

**MOTION CARRIED UNANIMOUSLY.**

## IV. Recommendation to Approve Additional Budget Request

### a. Macomb Intermediate School District

The Macomb Intermediate School District has requested additional funds for their current continuum contract due to the addition of 15 to 20 Anchor Bay School students into the contract. These students will receive the same level of services as provided to others within their contract. They are seeking an additional \$12,639 to be used for a program facilitator and minimal supplies.

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**KATHY SASINOWSKI MOVED TO APPROVE ADDITIONAL FUNDS TO THE MISD AND TO PRESENT TO THE BOARD FOR FINAL APPROVAL; SUPPORT BY DEBBIE BOUTS. MOTION CARRIED UNANIMOUSLY.**

**V. Informational Items**

**a. Review of Youth Essay Competition Requirements**

Staff sought input from members regarding previous competition requirements. After reviewing, Ms. Sasinowski suggested revising the topic to include setting and achieving personal as well as educational goals. Submission deadline is May 2<sup>nd</sup>, and the committee will return to rate the essays at the May 14<sup>th</sup> meeting in order for award presentations to be made at the board's general meeting May 22<sup>nd</sup>. Once again, top award winners will receive \$150; second place is \$100; and 3<sup>rd</sup> place is \$50.

**b. Report on 2006-2007 Final Performance**

Members reviewed statistics of youth programs from July 2006 to June 30, 2008. The majority of credentials for this population consist of high school completion or GED equivalency. Achievement of credential rates are not as high as desired, but it is also possible that these numbers will increase before the end of summer as some students may continue through summer school or receive diplomas upon completion of other assignments as required. The committee will be updated. Discussion centered around the difficulty in finding and enrolling out-of-school youth. This report will also be used as part of contract negotiations with service providers.

**VI. OTHER BUSINESS**

There was no other business.

**VII. ADJOURNMENT**

**CHUCK SHIELDS MOVED TO ADJOURN; SUPPORT BY KATHY SASINOWSKI. MOTION CARRIED UNANIMOUSLY.** The meeting adjourned at 9:30 a.m. The next meeting is tentatively scheduled for 8:30 a.m., May 16, 2008.

Respectfully submitted,

Laura Carne  
Recording Secretary