

**MICHIGAN WORKS SERVICE CENTER COMMITTEE MINUTES**  
**May 20, 2008**

**I. CALL TO ORDER**

**Members Present**

Jennie Tunnell  
Patricia Anger  
Phil Papes

**Members Absent**

Lester Gilbert

**Others Present:**

John Bierbusse  
Bob Apczynski  
Colin Miller

Jennie Tunnell called the meeting to order at 8:35 am.

**II. APPROVAL OF FEBRUARY 19, 2008 MINUTES  
PHIL PAPES MOVED TO APPROVE THE MINUTES OF FEBRUARY 19, 2008 AS  
PRESENTED; SUPPORT BY PATRICIA ANGER. MOTION CARRIED UNANIMOUSLY.**

**III. RECOMMENDATION TO APPROVE PY'08 EMPLOYMENT SERVICE PLAN**

The annual Wagner-Peyser plan was reviewed. This plan describes delivery of services, locations of the various service centers, number of available computers, and a line item budget. Objectives this year include a strong focus on the *No Worker Left Behind* initiative. The 2008 budget allocation is \$1,623,233. A carry-in of funds is \$24,007 bringing the total available budget to \$1,647,240. The largest cost is for contractual expenses to the service provider who services the Michigan Works customers at the five centers. The current service provider is St. Clair Shores Adult & Community Education who is in the midst of a 3-year contract. Other costs in the budget include supplies, rent, utilities, computers & communication and outreach. Administrative costs are \$182,100.

After review and discussion, **PATRICIA ANGER MOVED TO APPROVE THE PY'08 WAGNER-PEYSER EMPLOYMENT SERVICE PLAN AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY PHIL PAPES. MOTION CARRIED UNANIMOUSLY.**

**IV. REPORT ON SERVICE CENTER TRAFFIC FLOW**

Committee reviewed charts comparing between 2007 and 2008 the registrations at the centers noting a slight increase of first-time customers. A comparison was also made between the Roseville center and the newly opened Warren center. As word in the community spreads, the traffic is increasing at the Warren site. Staff will investigate how the Unemployment Insurance Agency disseminates location information to callers. With increases in WIA funding and the number of customers to be trained, staff cautioned the committee regarding addition of more staff. Mr. Bierbusse advised that as quickly as local funds increase, they can disappear just as quickly as the rest of the nation experiences higher unemployment rates and funds get spread throughout the country in the next year's formula allocation. The current service provider is Macomb County who has agreed to hire six additional case managers.

The report was accepted and filed.

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**V. REPORT ON 21<sup>ST</sup> CENTURY WORKFORCE INITIATIVE**

Bob Apczynski updated committee members regarding the 21<sup>st</sup> Century Workforce initiative, an effort by the State to revamp the current workforce development system. Administrative staff are working with representatives from Oakland, Detroit, Wayne and Washtenaw counties to plan and implement an improved system providing services to employers in southeastern Michigan. A meeting is being planned for June in the assembly room of the VerKuijen Building to bring together representatives of local community colleges, economic development, and workforce development in Macomb and St. Clair counties providing a demonstration of the *Business Solutions Professional* method that has been successfully implemented in other parts of the State.

Eight of the local Michigan Works staff recently attended a two-day Career Transitions workshop focusing on training staff to effectively work with job seekers affected by the current downturn in the economy who must deal with all the adjustments, both physically and psychologically, to make a successful transition. Four of those staff participated in a train-the-trainer session enabling them to provide the same training to other staff members.

Updates will continue as these efforts progress.

**VI. OTHER BUSINESS**

There was no other business.

**VII. ADJOURNMENT**

**PHIL PAPER MOVED TO ADJOURN; SUPPORT BY PAT ANGER. MOTION CARRIED.** The meeting adjourned at 9:10 am.

Respectfully submitted,

Laura Carne  
Recording Secretary