

EDUCATION & ADULT PROGRAMS COMMITTEE MINUTES
September 20, 2007

I. ROLL CALL

MEMBERS PRESENT

George Kovtun
John Bozymowski
Jennie Tunnell

MEMBERS ABSENT

Mike Moran
Gary Polulak

OTHERS PRESENT

Linda McLatcher
Marsha Prose
Terri Davis

Mr. Kovtun called the meeting to order at 8:35 a.m.

II. APPROVAL OF AUGUST 16, 2007 EDUCATION & ADULT PROGRAMS COMMITTEE MINUTES

JOHN BOZYMOWSKI MOVED TO APPROVE THE MINUTES OF AUGUST 16, 2007 AS PRESENTED; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.

III. WORKFORCE INVESTMENT ACT

a. Recommendation to Modify PY'07 Adult Program Plan

With the confirmation of the final carry-in figure from the previous program year, the plan required an adjustment. Funds will be added to program costs, bringing the total allocation to \$3,336,413.

JOHN BOZYMOWSKI MOVED TO MODIFY THE PY'07 ADULT PROGRAM PLAN AS PRESENTED AND TO FORWARD TO THE BOARD FOR FINAL APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.

b. Recommendation to Modify PY'07 Dislocated Worker Plan

The final carry-in figure from the previous program was also available and incorporated into the plan for program costs. The total allocation is now \$5,851,336.

JOHN BOZYMOWSKI MOVED TO MODIFY THE PY'07 DISLOCATED WORKER PLAN AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.

c. Recommendation to Approve Dislocated Worker - No Worker Left Behind Plan

The No Worker Left Behind initiative introduced by the Governor on August 1st. This initiative expands eligibility requirements for those seeking retraining without allocating additional dollars designated for No Worker Left Behind. However, \$43,272 of state set-aside funds were received and funds were separated from the general dislocated worker plan and incorporated into the Dislocated Worker - No Worker Left Behind plan. Total now available is \$320,020.

JENNIE TUNNELL MOVED TO APPROVE THE PY'07 DISLOCATED WORKER NO WORKER LEFT BEHIND PROGRAM PLAN AS PRESENTED AND TO FORWARD TO THE BOARD FOR FINAL APPROVAL; SUPPORT BY JOHN BOZYMOWSKI. MOTION CARRIED UNANIMOUSLY.

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d. Recommendation to Approve PY'07 Incumbent Worker Plan

The incumbent worker program provides upgraded skills to those already employed by training provided through local community colleges. The board has prioritized targeted industries which include manufacturing, information technology/information security, medical, and hospitality.

There is \$493,636 available for the new program year with \$49,363 allocated to administration of the program.

After discussion, **JENNIE TUNNELL MOVED TO APPROVE THE PY'07 INCUMBENT WORKER PLAN AS PRESENTED AND TO FORWARD TO THE BOARD FOR FINAL APPROVAL; SUPPORT BY JOHN BOZYMOWSKI. MOTION CARRIED UNANIMOUSLY.**

e. Recommendation to Approve Incumbent Worker Proposals

Thirteen proposals were received from Macomb Community College for funding consideration. Due to the large number of requests, Mr. Bierbusse developed a formula for equitable distribution whereby a cap of \$15 per hour per employee was made, new proposals would be capped at 75% of requests and those previously funded would be capped at 50%. Of the 13, seven were new proposals. Members reviewed proposal requests and recommended funding for \$255,923. With \$49,363 for administrative costs, a balance of \$188,350 remains for future requests. It was noted that no proposals had been submitted from St. Clair County at this time. Staff clarified that the college is paid only for those who receive training and there could be a deobligation of funds by program end.

JENNIE TUNNELL MOVED TO APPROVE THE 13 PROPOSALS AS PRESENTED AND TO FORWARD TO THE BOARD FOR FINAL APPROVAL; SUPPORT BY JOHN BOZYMOWSKI. MOTION CARRIED UNANIMOUSLY.

f. Informational Items

i. Plant Closures

Ms. McLatcher announced that Christy Industries located in Fraser contacted staff to report a mass layoff affecting 32 employees which began August 31st and the final phase expected by December 30th. They are a tier 1 supplier to the auto industry. Those affected will receive a severance package. A worker orientation was held August 24th and all 32 employees attended. The company has applied for trade benefits.

IV. JOBS, EDUCATION & TRAINING (JET)

a. Recommendation to Approve FY'08 Plan

Ms. Prose reported that the funding allocation for the JET program has not been received but has a deadline of November 1st for submission of the plan narrative to the State. The goal of the program is to individualize employment and training services. This initially was a pilot program but will be implemented statewide beginning October 1st. Primary partners include Michigan Works Agencies, the Department of Human Services and Michigan Rehabilitation Services. Other community-based organizations and educational entities are also key partners. Joint planning and service delivery coordination has begun.

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After review and discussion, **JOHN BOZYMOWSKI MOVED TO APPROVE THE FY'08 JET PROGRAM PLAN AS PRESENTED AND TO FORWARD TO THE BOARD FOR FINAL APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.**

The committee commended staff on the excellent job performance required for implementation of the program.

**V. FOOD ASSISTANCE EMPLOYMENT & TRAINING PROGRAM
a. Recommendation to Approve FY'08 Plan**

The U.S. Department of Agriculture provides funding for the Food Assistance Employment & Training program. The program is designed to create a connection to the labor market for adults 18 to 49 years of age who have no dependents. The 2008 allocation is projected at \$3,230,000 for the State of Michigan; the Macomb/St. Clair WDB anticipates receipt of \$236,045 of which \$7,088 will be dedicated to support services. It is anticipated that the majority of participants will be identified through the Michigan Prisoner Re-entry Initiative program.

After review and discussion, **JOHN BOZYMOWSKI MOVED TO APPROVE THE FY'08 FOOD ASSISTANCE EMPLOYMENT & TRAINING PROGRAM AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR THEIR APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.**

**VI. MICHIGAN PRISONER RE-ENTRY INITIATIVE
a. Recommendation to Approve FY'08 Macomb Plan**

Funding increased for the Macomb County plan this year with an anticipated increase of parolees who are eligible to participate. MPRI programs begin with a base of \$625,000 to service no more than 300 parolees; however, Macomb anticipates serving 438 bringing the allocation to \$851,482. Members reviewed available services.

After review and discussion, **JENNIE TUNNELL MOVED TO APPROVE THE FY'08 MPRI MACOMB PROGRAM AS PRESENTED AND TO FORWARD TO THE BOARD FOR FINAL APPROVAL; SUPPORT BY JOHN BOZYMOWSKI. MOTION CARRIED UNANIMOUSLY.**

b. Recommendation to Approve FY'08 St Clair/Thumb Plan

This year the Thumb Area has been included within the St. Clair County plan for services to 300 parolees. The allocation totals \$628,110. While noting the difference in the number of parolees targeted for the various services, staff explained that each local area designs a program they feel suits their needs.

After review and discussion, **JOHN BOZYMOWSKI MOVED TO APPROVE THE FY'08 MPRI ST CLAIR/THUMB PROGRAM AS PRESENTED AND TO FORWARD TO THE BOARD FOR FINAL APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.**

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VI. OTHER BUSINESS

a. Recommendation to Modify FY'07 Trade Adjustment Assistance Plan

The Trade Adjustment Assistance program serves those individuals who have lost their employment due to foreign competition. Certification is made by the U.S. Department of Labor.

An additional \$105,640 was received and incorporated into the budget. Funds will be used for classroom training. The budget now totals \$1,745,347.

JOHN BOZYMOWSKI MOVED TO MODIFY THE FY'07 TRADE ADJUSTMENT ASSISTANCE PLAN AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.

VII. ADJOURNMENT

The next meeting is tentatively scheduled for October 18, 2007. The meeting adjourned at 9:40 a.m.

Respectfully submitted,

Laura Carne
Recording Secretary