

# *Balancing Home & Career.*

Description: Your job, your life partner, your kids, your friends. It's a juggling act but you can learn to balance home and career!

What you will learn:

- ◆ Skills needed to manage home and business activities
- ◆ Experience solving case studies
- ◆ Overall strategies for successful life management

Textbooks/materials: Balancing Home & Career (Tobey)

Michigan Works

Service Center

Locations/Times:

***PHMCCTR***

1<sup>st</sup> Thursday of the month

1:00 p.m. to 2:00 p.m.

Code: PO34 (PH)

Code: PO35 (MC)

Code: PO36 (CT)

Code: PO37 (R)