

ADMINISTRATIVE COMMITTEE MINUTES

October 9, 2008

I. ROLL CALL

MEMBERS PRESENT:

Mary Matuja
Carl Gervason
Del Becker

MEMBERS ABSENT:

William Peterson
Angelo Nicholas
Charles Shaw

OTHERS PRESENT:

John Bierbusse
Bernice Kerner

Ms. Matuja called the meeting to order at 8:40 a.m.

II. APPROVAL OF SEPTEMBER 11, 2008 COMMITTEE MINUTES

DEL BECKER MOVED TO APPROVE THE MINUTES OF SEPTEMBER 11, 2008 AS PRESENTED; SUPPORT BY CARL GERVASON. MOTION CARRIED UNANIMOUSLY.

III. PROGRAM YEAR 2008 BUDGET

a. WIA National Emergency Grant (NEG)

The State received \$6.2 million in National Emergency Grant funds from the federal government to assist dislocated workers affected by the auto industry. The local allocation is \$757,793. The program mirrors the regular dislocated worker program and is expected to provide training for approximately 190 dislocated auto workers. In order to continue training programs into next year, \$164,393 will be carried in to the next program year budget. Reductions also include funds for administrative costs and information technology & computerization, bringing the total available budget to \$534,050.

After review, **CARL GERVASON MOVED TO APPROVE THE PY'08 WIA NATIONAL EMERGENCY GRANT BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY DEL BECKER. MOTION CARRIED UNANIMOUSLY.**

IV. TRADE ADJUSTMENT ASSISTANCE (TAA)

a. Expenditure Report

Since the State changed policy for distribution of TAA funds, there is no initial allocation granted for the year. Funds are requested as needed and the organization is reimbursed for actual expenditures, eliminating the need for monthly budget modifications.

Members compared the year-to-date expenditures of 2007 to 2008, i.e., \$1,618,508.74 to \$3,711,704.47. The large increase continues as a direct effect of local plant closures where trade certifications have been approved by the federal government. While TAA benefits continue to be made available for those dislocated from the manufacturing sector, it is hoped Congress will amend the TAA program to include workers affected in the service industry. After review and discussion, the report was accepted and filed.

V. INFORMATIONAL ITEM

a. Chrysler Pilot

Staff has been meeting with company representatives at Chrysler Corporation where a partnership between the company and UAW has been created to provide job training and placement assistance through the *No Worker Left Behind* initiative for those employees who take the early retirement and buyout offers. Meetings have been held with employees to inform them of the core elements of the program, which includes up to two years of free tuition at any Michigan community college, university or other approved training program allowing up to \$5,000 per year or \$10,000 total for training. Participants must complete a skills assessment administered by Michigan Works and must enroll in high demand occupations or emerging industry occupations. This is a one-time offer

and participants have six months from date of separation to register. It is not yet known how many employees are interested. The committee will be kept informed.

VII. OTHER BUSINESS

a. Final PY'07 Performance Report

Final fourth quarter statistics for WIA programs were reviewed. Ms. Kerner reported that of the 17 standards, eight were exceeded, eight were met, and the older youth credential rate failed due to the transient nature of this population.

b. Review of Annual Account of Funding Sources

Members reviewed a chart reflecting the sharp increase of funds due to the state of the economy, which the agency has received over the past seven years. In 2002 there was approximately \$14 million available; currently there is \$36.8 million with additional dollars expected before the end of the program year.

VIII. ADJOURNMENT

The meeting adjourned at 9:25 a.m.

Respectfully submitted,

Laura Carne
Recording Secretary