

ADMINISTRATIVE COMMITTEE MINUTES

August 9, 2007

I. CALL TO ORDER

PRESENT:

Del Becker
Mary Matuja
William Peterson
Charles Shaw

ABSENT:

Angelo Nicholas

OTHERS PRESENT:

John Bierbusse
Bernice Kerner

Mr. Peterson called the meeting to order at 8:35 a.m.

II. APPROVAL OF JUNE 14, 2007 MINUTES

WILLIAM PETERSON MOVED TO APPROVE THE MINUTES OF JUNE 14, 2007 AS SUBMITTED; SUPPORT BY DEL BECKER. MOTION CARRIED UNANIMOUSLY.

III. RECOMMENDATION TO MODIFY PROGRAM YEAR 2007 BUDGETS

a. WIA – Dislocated Worker

The Dislocated Worker budget shows adjustment to include an additional \$320,020 for Macomb/St. Clair which is part of the state's \$3 million distribution of funds. This is the last allocation from the state for Dislocated Worker PY '07. Mr. Bierbusse presented an overview of the No Worker Left Behind initiative introduced by the Governor on August 1st. This initiative loosens eligibility requirements for those Dislocated Workers seeking retraining without allocating additional dollars designated for No Worker Left Behind. As the fund is depleted we will be requesting addition dollars from the state to support Macomb/St. Clair's obligations. Currently we find that most of the unemployed in our area do not fit the definition of Dislocated Worker but fit into the definition of Adult. Mr. Bierbusse explained that transfers between the Adult and Dislocated Worker funds are allowable.

DEL BECKER MOVED TO APPROVE THE MODIFICATION TO THE WIA – DISLOCATED WORKER PY '07 BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY MARY MATUJA. MOTION CARRIED UNANIMOUSLY.

b. Michigan Older American Community Service Employment Program

Modification #1 to the PY '07 Michigan Older American Community Service Employment Program increases the budget by \$117,806. The increase brings the PY '07 budget to a full year's level. This budget supports wages for 76 current participants and wages and fringe benefits for a full time staff at a Michigan Works Service Center who is dedicated solely to the program. Charles Shaw inquired regarding program feedback. Bernice Kerner explained that an independent company surveyed the participants last month and the results would be forthcoming.

DEL BECKER MOVED TO APPROVE MODIFICATION TO THE MICHIGAN OLDER AMERICAN COMMUNITY SERVICE EMPLOYMENT PROGRAM PY '07 BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY MARY MATUJA. MOTION CARRIED UNANIMOUSLY.

IV. RECOMMENDATION TO MODIFY FISCAL YEAR 2007 BUDGETS

a. Trade Adjustment Assistance (TAA)

Modification #5 added \$266,432 to the FY '07 Trade Adjustment Assistance (TAA) budget bringing the total classroom training budget to \$1,486,643, and on-the-job training remains at \$4,000. **DEL BECKER MOVED TO APPROVE MODIFICATION TO THE TRADE ADJUSTMENT ASSISTANCE FY '07 BUDGET AS PRESENTED AND FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY CHARLES SHAW. MOTION CARRIED UNANIMOUSLY.**

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b. Michigan Prisoner Re-Entry Program (MPRI) – Macomb County

The budget adjustment presented for Michigan Prisoner Re-Entry Program (MPRI) – Macomb County does not change the total budget, but rearranges budget line items. An increase included Transportation, Workforce Development, Life Skills, Substance Abuse Treatment and a decrease to Accounting & Auditing, Short Term Housing and Prison In-Reach. Mr. Bierbusse noted the original budget was based on projections for services provided and therefore the reason for the adjustment. **DEL BECKER MOVED TO APPROVE MODIFICATION TO THE MICHIGAN PRISONER RE-ENTRY PROGRAM (MPRI) – MACOMB COUNTY FY '07 BUDGET AS PRESENTED AND FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY MARY MATUJA. MOTION CARRIED UNANIMOUSLY.**

c. Michigan Prisoner Re-Entry Program (MPRI) – St. Clair County

The budget adjustment presented for Michigan Prisoner Re-Entry Program (MPRI) – St. Clair County does not change the total budget. Substance Abuse Treatment line item was decreased as well as Domestic Violence Services. Increases were to Workforce Development and Prison In-Reach. Prison In-Reach was defined as including a series of seminars while still in the prison with the involvement of a Transition Team consisting of employment specialists, DHS representatives, Parole Officers and MPRI representatives who determine the transition needs of the prisoner. Housing and employment are the primary needs. Mr. Shaw asked which correctional facilities were involved with the program. Mr. Bierbusse explained there are eight “feeder” prisons in the State of Michigan. The New Haven location currently is a feeder prison for St. Clair MPRI and a facility in Saginaw is being phased-in to become a feeder for the St. Clair/Thumb Area for the upcoming fiscal year starting in October. **MARY MATUJA MOVED TO APPROVE MODIFICATION TO THE MICHIGAN PRISONER RE-ENTRY PROGRAM (MPRI) – ST. CLAIR COUNTY FY '07 BUDGET AS PRESENTED AND FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY CHARLES SHAW. MOTION CARRIED UNANIMOUSLY.**

V. OTHER BUSINESS- PROGRAM YEAR 2006 WIA FINAL PERFORMANCE REPORTS

a. Seventeen Performance Measures

Bernice Kerner delivered the final results for PY '06 WIA Performance. All of the seventeen standards were met or exceeded. Ms. Kerner referenced the changes in the performance standard for Average Earnings in Six Months. She explained further there is a trend that those who gain replacement jobs may not necessarily be earning a higher wage at the six month point.

VI. ADJOURNMENT

The meeting adjourned at 9:02 a.m.

Respectfully submitted,

Therese Davis
Recording Secretary