

ADMINISTRATIVE COMMITTEE MINUTES

August 14, 2008

I. ROLL CALL

MEMBERS PRESENT:

Del Becker
Bill Peterson
Angelo Nicholas
Charles Shaw
Mary Matuja

MEMBERS ABSENT:

Carl Gervason

OTHERS PRESENT:

John Bierbusse

Bill Peterson called the meeting to order at 8:40 a.m.

II. APPROVAL OF JUNE 12, 2008 COMMITTEE MINUTES

Del Becker moved to approve the minutes of June 12, 2008 as presented; support by Charles Shaw. Motion carried unanimously.

III. PROGRAM YEAR 2007 BUDGET MODIFICATIONS

a. WIA Adult

The U.S. Department of Labor rescinded 1.3% of PY 07 WIA Adult funds equaling \$910,552 for the State of Michigan. Macomb/St. Clair lost \$39,277, which reduced the total allocation for PY 2007 to \$3,110,256. Adjustments were made to the Information Technology and Carry-in to PY 2008 amounts to balance the Adult budget.

Angelo Nicholas moved to accept the PY2007 modified Adult Budget, Charles Shaw supported. Motion carried unanimously.

b. WIA Dislocated Worker

The U.S. Department of Labor rescinded \$1,585,224 in PY 07 WIA Dislocated Worker funding. Macomb/St. Clair lost \$94,919 in this rescission. The State of Michigan awarded and additional \$177,205, which brought the PY 2007 total allocation to \$7,175,942. This additional Dislocated Worker funding covered the amounts that the USDOL rescinded from the Adult (\$39,277), Dislocated Worker (\$94,919) and Youth (\$43,009) allocations. Adjustments were made to Information Technology and Carry-in to PY 2008 amounts to balance the Dislocated Worker budget.

Del Becker moved to accept the PY 2007 modified Dislocated Worker Budget, Charles Shaw supported. Motion carried unanimously.

c. WIA Youth

The U.S. Department of Labor rescinded \$743,674 in PY 07 WIA Youth funds for the State of Michigan. Macomb/St. Clair lost \$43,009 which reduced the total allocation for PY 2007 to \$3,076,424. Adjustments were made to the PY 06 Carry-in, Information Technology and Carry-in to PY 2008 amounts to balance the Youth budget.

Del Becker moved to accept the PY 2007 modified Youth Budget, Mary Matuja supported. Motion carried unanimously.

IV. PROGRAM YEAR 2008 BUDGET RECOMMENDATIONS

a. WIA Incentive Award

The State gives out Incentive Awards based on performance. This year the State made \$1,000,000 in Incentive Awards. Macomb/St. Clair received an Incentive Award of \$79,397. All of these dollars will be budgeted to Classroom Training to fund eligible Adults through No Worker Left Behind.

Mary Matuja moved to accept the PY 2008 budget recommendation, Del Becker supported. Motion carried unanimously.

V. FISCAL YEAR 2008 BUDGET MODIFICATION

a. Jobs, Education & Training (JET)

MDLEG awarded additional dollars to increase transportation support based on the fact that the cost of gasoline has gone up. Macomb/St. Clair received an additional \$96,456, which increased our Transportation Allowance budget from \$595,000 to \$751,456. This increase in total funding has allowed the transportation stipend to increase from \$5 per day for each day attending programming to \$7 per day. For participants traveling over 20 miles per day the budget increase has allowed an increase from \$10 per day to \$15 per day. More participants enrolled in training have also increased the need for more transportation funds.

Mary Matuja moved to accept the PY 2008 budget modification for the JET program, Del Becker supported. Motion carried unanimously.

VI. Other Business

a. JET Plus

Next month there will be a presentation on JET Plus. The focus of JET Plus is to increase participation in training. The work participation for the State is 50%. JET Plus training hours will count toward work participation requirements. Currently in Macomb/St. Clair we have approximately 10% to 15% of our participants enrolled in training. With the new money, 309 more participants will be able to enter training.

b. Full Board Meeting

The full Board will meet on August 28, 2008.

VII. ADJOURNMENT

The meeting adjourned at 9:07 a.m.

Respectfully submitted,

Bernice Kerner
Recording Secretary