

**EDUCATION & ADULT PROGRAMS COMMITTEE MINUTES**  
**June 18, 2009**

**I. ROLL CALL**

**MEMBERS PRESENT**

George Kovtun  
Jennie Tunnell  
John Bozymowski

**MEMBERS ABSENT**

Dave Brandt  
Gary Polulak  
Ken Austin  
Mike Moran

**OTHERS PRESENT**

John Bierbusse  
Linda McLatcher  
Marsha Prose

Mr. Kovtun called the meeting to order at 8:35 a.m.

**II. APPROVAL OF MAY 21, 2009 EDUCATION & ADULT PROGRAMS COMMITTEE MINUTES  
JENNIE TUNNELL MOVED TO APPROVE THE MINUTES OF MAY 21, 2009 AS PRESENTED; SUPPORT  
BY JOHN BOZYMOWSKI. MOTION CARRIED UNANIMOUSLY.**

**III. *Workforce Investment Act (WIA)***

**a. Recommendation to Modify Comprehensive 5-Year Plan**

The five-year plan was updated effective July 1, 2009 to include the new Macomb County CEO; report that once current labor market information is released by the State it will be incorporated into the plan; notice of publication; the inclusion of the American Recovery and Reinvestment Act stipulations and funds; inclusion of the WIA continuum summer program for 375 youth; and the inclusion of the ARRA summer youth component for approximately 2,000 youth. The 2009 performance standards mandated by the State have not changed presenting a challenge this year.

After review and discussion, **JOHN BOZYMOWSKI MOVED TO MODIFY THE COMPREHENSIVE 5-YEAR PLAN AND THE 2009 PERFORMANCE STANDARDS AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.**

**b. Recommendation to Approve PY'09 Incumbent Worker Program Plan**

Funds for the local 2009 Incumbent Worker total \$497,535. The board previously approved transfer of half the funds to the *Employment Builders Alliance*, an eight-county expansion operated by the lead agency identified as the Thumb Area Michigan Works Agency. This all-inclusive employer-driven training cooperative is primarily financed through WIA Incumbent Worker funds. The Thumb Area will create generic training programs that any participating employer can utilize. Employer cost is \$10 per employee. The State of Michigan will provide funds to the Thumb area on behalf of the five participating MWAs. The Macomb/St Clair WDB will continue to work with the two major economic development agencies in the two counties.

Therefore, \$247,535 remains for this board to continue with direct contracts with local training institutions to provide training to incumbent workers.

After review and discussion, **JOHN BOZYMOWSKI MOVED TO APPROVE THE PY'09 INCUMBENT WORKER PROGRAM AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.**

**c. Recommendation to Approve Classroom Training Programs**

With the commencement of the American Recovery and Reinvestment Act, classroom training programs are now allowed as previously operated through past legislation. Therefore, members reviewed a handout of 43 responses from nine (9) institutions submitted for various training programs requesting a total of \$5,669,532.12. Proposals were reviewed by staff eliminating 17 programs while necessary information is

awaited from Macomb Community College for seven (7) of their proposals. Programs include a myriad of occupations from health care, information technology, green jobs, etc. Members reviewed staff recommendations for 19 training programs to serve approximately 350 customers. Number of total students will be negotiated along with costs that will be reduced to approximately \$1.5 million at this time. Additional programs for approval will be considered at a later date when more information is received.

After review and discussion, **JOHN BOZYMOWSKI MOVED TO APPROVE FUNDING THE 19 TRAINING PROGRAMS AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.**

**d. Informational Item**  
**i. Plant Closures**

One closure was reported. Stock Building Supply will close its Macomb Township location in mid-July affecting 64 employees. A rapid response meeting and worker orientation are to be scheduled.

Trade certification was received by K&K Screw Products in East China affecting 23 employees.

**IV. Michigan Older Americans Community Service Employment Program**

**a. Recommendation to Approve PY'09 Plan**

The Macomb/St Clair WDB is the only Michigan Works Agency in the State to operate the Michigan Older Americans Community Service Employment Program having assumed it from the Area Agency on Aging 1B three years ago. The program serves individuals 55 and older from not only Macomb and St. Clair but also Oakland, Livingston and Monroe counties. There are 76 slots available for those eligible economically disadvantaged that provides opportunities to perform community service at the current minimum wage, where the goal is to retrain by providing work experience leading to unsubsidized employment. The majority of the \$721,327 available will provide wage and fringe benefits to program participants.

After review and discussion, **JENNIE TUNNELL MOVED TO APPROVE THE MICHIGAN OLDER AMERICANS COMMUNITY SERVICE EMPLOYMENT PROGRAM PLAN AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JOHN BOZYMOWSKI. MOTION CARRIED UNANIMOUSLY**

**V. Wagner-Peyser Act**

**a. Recommendation to Approve PY'09 Employment Service Plan**

The Wagner-Peyser Employment Service Plan describes how allocated funding is used to deliver employment services to qualifying individuals. The plan provides a physical description of the local system, a description of the service delivery process and a line item budget. There is a strong focus on the No Worker Left Behind program and assistance to local job seekers to prepare them for returning to employment. The organization works in conjunction with the Unemployment Insurance Agency to provide special re-employment services to claimants who have been profiled as being likely to exhaust their UIA benefits before obtaining employment

After review and discussion, **JENNIE TUNNELL MOVED TO APPROVE THE PY'09 WAGNER-PEYSER EMPLOYMENT SERVICE PROGRAM AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JOHN BOZYMOWSKI. MOTION CARRIED UNANIMOUSLY.**

**b. Recommendation to Submit a Competitive Plan for Enhanced Employment Services through the American Recovery and Reinvestment Act (ARRA)**

With the huge increase in the number of unemployed and dislocated workers seeking services at our Michigan Works Service Centers in Macomb and St. Clair counties, we are in great need to increase our employment service staffing. The new staff will perform a number of functions including providing orientations to the *No Worker Left Behind* program; assisting customers in preparing resumes for the Talent Bank; delivering workshops on job search techniques, interviewing, networking, resume writing, marketing yourself, etc.; developing and delivering customized services that address the unique challenges faced by white-collar workers; and providing individual assessment of needs and service strategy plans. This initiative requires a request from the State for \$962,300 and an additional of 16 limited-term staff positions through the current

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service provider, St. Clair Shores Adult and Community Education. Members reviewed a chart which reflects a tripling of traffic increase at the five centers.

After review and discussion, **JENNIE TUNNELL MOVED TO APPROVE SUBMISSION OF A REQUEST FOR ADDITIONAL ARRA FUNDS TO ENHANCE EMPLOYMENT SERVICES AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JOHN BOZYMOWSKI. MOTION CARRIED UNANIMOUSLY.**

**VI. *Regional Economic Impact National Emergency Grant***  
**a. Application**

The State of Michigan has applied for National Emergency Grant funds to assist those people impacted by the significant job losses in the auto industry. The request was spurred by lobbying from the local area MWA directors to get more dollars directed to this initiative.

Mr. Bierbusse has met with UAW/Chrysler, southeast Michigan Works directors and State representatives to request \$32 million to provide services to displaced auto workers. If the initiative is approved, it is expected that \$7.2 million will be made available locally to operate the UAW Chrysler Auto Transition Center in Warren. Members will be kept informed of any progress.

**VII. OTHER BUSINESS**

There was no other business.

**VIII. ADJOURNMENT**

The meeting adjourned at 9:40 a.m.

Respectfully submitted,

Laura Carne  
Recording Secretary