

EDUCATION & ADULT PROGRAMS COMMITTEE MINUTES
November 19, 2009

I. ROLL CALL

MEMBERS PRESENT

George Kovtun
Jennie Tunnell
John Bozymowski
Gary Polulak

MEMBERS ABSENT

Ken Austin
Mike Moran

OTHERS PRESENT

John Bierbusse
Marsha Prose
Bob Doetsch

Mr. Kovtun called the meeting to order at 8:30 a.m.

II. APPROVAL OF OCTOBER 15, 2009 EDUCATION & ADULT PROGRAMS COMMITTEE MINUTES
JOHN BOZYMOWSKI MOVED TO APPROVE THE MINUTES OF OCTOBER 15, 2009 AS PRESENTED;
SUPPORT BY GARY POLULAK. MOTION CARRIED UNANIMOUSLY.

III. WORKFORCE INVESTMENT ACT (WIA)

a. Recommendation to Add New & Emerging and Green Jobs Occupations to PY'09 Demand Occupation List

Last month the demand occupation list was presented to the board for approval. With receipt of additional information, more occupations were added. Data is found through publication by the State of Michigan of the Annual Planning Information Report where the long-term projection of growth and wage information is derived. Fifty three occupations were added to the local list along with a definition of green jobs. The criteria for the list requires at a minimum an 11% growth and 50 or more openings or a positive change and at least 100 openings in the Detroit metropolitan area and the occupation must provide an hourly wage of at least \$12.69. It is the board's responsibility to approve and publish the local area demand occupations.

After review and discussion, **JENNIE TUNNELL MOVED TO APPROVE ADDITIONS TO THE PY'09 DEMAND OCCUPATION LIST AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY GARY POLULAK. MOTION CARRIED UNANIMOUSLY.**

b. Recommendation to Approve National Emergency Grant Plan

Mr. Bierbusse announced that the State of Michigan applied for and received National Emergency Grant funds through a competitive nationwide bid. The request was for \$32 million; the State received \$18.5. The local allocation is \$1,039,181 with additional requests allowed upon expenditure of initial funds. Mr. Bierbusse anticipates requesting an additional \$1,039,000 very soon. He further anticipates that the City of Detroit will not utilize their allotment allowing for an additional \$300,000 for this board. He reported further that he expects the State to apply for the remaining allocation by the end of January.

The plan allows for \$987,221 to be dedicated to program services and \$51,960 for administration. A list of plant closings since March of this year was reviewed. A waiver to the federal government to lift the March 1, 2009 date will be submitted by the State. Staff sought permission to forward the plan to the Department of Energy, Labor and Economic Development.

After review and discussion, **JOHN BOZYMOWSKI MOVED TO APPROVE THE NATIONAL EMERGENCY GRANT PLAN AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY GARY POLULAK. MOTION CARRIED UNANIMOUSLY.**

c. Plant Closure Report

One closure was reported. Henkel Technologies in Port Huron will end production at this site where 24 employees are currently laid off and will be laying off 80 full-time employees by the end of the year. A worker orientation will be scheduled.

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Trade certification was received by the Chrysler Group - Connor Avenue Assembly in Detroit. Because the plant is located in Detroit, the City of Detroit Michigan Works took the lead in conducting a trade orientation. Macomb/St Clair staff attended to address the needs of numerous laid of Macomb County employees.

IV. JOBS, EDUCATION & TRAINING (JET)

a. Recommendation to Approve FY'10 Plan

Funding for the new fiscal year will be significantly reduced from \$4,916,281 to \$3,901,241 requiring a reduction in staff, training enrollments and support services. The program will continue to provide basic skills upgrading. If funding is available, participants may be referred to the WIA program for training. Car purchase expenditures will be reduced to \$900; car repairs reduced to \$675 and daily transportation allowances reduced by \$1 per day. The Michigan Rehabilitation Services will be phasing out JET but staff will continue to serve those currently enrolled.

After review and discussion, **GARY POLULAK MOVED TO APPROVE THE FY'10 JET PLAN AS SUBMITTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JOHN BOZYMOWSKI. MOTION CARRIED UNANIMOUSLY.**

V. FOOD ASSISTANCE EMPLOYMENT & TRAINING PROGRAM

a. Recommendation to Approve FY'10 Plan

This program services cash welfare recipients and applicants who are single adults without children and meet the poverty guidelines with a goal of full-time employment or training. Funds are appropriated from the US Department of Agriculture and the allocation is \$335,683, a slight increase over last year. This program works in conjunction with the local Michigan Prisoner Re-entry Initiative by providing job search, GED completion, vocational training, etc. Support services are limited to \$50 per month. Staff was recently notified that the SMART bus system is increasing rates from \$48 monthly to \$62 monthly.

After review and discussion, **JOHN BOZYMOWSKI MOVED TO APPROVE THE FY'10 FOOD ASSISTANCE EMPLOYMENT AND TRAINING PROGRAM PLAN AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY GARY POLULAK. MOTION CARRIED UNANIMOUSLY.**

VI. OTHER BUSINESS

One incumbent worker proposal was presented for consideration. While this board approved releasing \$250,000 to the Thumb Area for the Employer Builders Alliance, there remains locally \$123,401. St. Clair County Community College has requested \$30,192 to upgrade skills for 48 employees of ALD Thermal, an alternative energy company.

After review and discussion, **JOHN BOZYMOWSKI MOVED TO APPROVE THE INCUMBENT WORKER PROPOSAL AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED UNANIMOUSLY.**

VII. ADJOURNMENT

JOHN BOZYMOWSKI MOVED TO ADJOURN; SUPPORT BY JENNIE TUNNELL. MOTION CARRIED.

The meeting adjourned at 9:15 a.m.

Respectfully submitted,

Laura Carne
Recording Secretary