

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

April 22, 2010

The Macomb/St. Clair Workforce Development Board met Thursday, April 22, 2010 at the Clinton Township Michigan Works Office, 43630 Hayes Road, Clinton Township MI with the following members present (✓ denotes private sector):

AT ROLL CALL:

- | | |
|---------------------|--------------------|
| ✓ Patricia Anger | ✓ William Morelli |
| ✓ Chris Bessenecker | Philip Papes |
| ✓ Frank Blowers | William Peterson |
| John Bozymowski | Gary Polulak |
| Nancy Falcone | ✓ Charles Shaw |
| ✓ Patti Gendernalik | Erin Smith |
| ✓ Peter Keating | ✓ Kristine Tremble |
| ✓ Mike Kramer | Jennie Tunnell |
| ✓ Dominic LaRosa | Bernell Wiggins |

ARRIVALS AFTER QUORUM CALLED:

- | | |
|---------------|--------------|
| Maria Kokas | Rene Stephan |
| ✓ Mary Matuja | |

MEMBERS ABSENT:

- | | |
|------------------|-------------------|
| Ken Austin | Mike Moran |
| ✓ John Daoud | ✓ Scott Orts |
| ✓ Robert Doetsch | ✓ Paul Riez |
| ✓ Carl Gervason | ✓ Joseph Scramlin |
| George Kovtun | ✓ Michael Wiegand |

OTHERS PRESENT:

- | | |
|------------------|------------------|
| John Bierbusse | Doreen MacDonald |
| Brenda Etheridge | Joe Dueweke |
| Cathy Pomaville | Diane Weiss |
| Chris Reilly | |

**Macomb/St. Clair Workforce Development Board
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1. Call to Order

Chairman Shaw called the meeting to order at 3:08p.m.

2. Roll Call

Roll call was taken with 18 members present (10 private sector).

3. Approval of Previous Minutes

WILLIAM PETERSON MOVED TO APPROVE THE MINUTES OF FEBRUARY 25, 2010 AS PRESENTED; SUPPORT BY NANCY FALCONE. MOTION CARRIED UNANIMOUSLY.

4. Chairperson's Report

Mr. Shaw introduced and welcomed new board member Bernell Wiggins from the Macomb Department of Human Services. Mr. Shaw announced the resignation of Rick Regan due to health issues.

5. Committee Reports

A. Macomb/St Clair Education Advisory Group

a. Recommendation to Approve 2010-2011 Perkins Application

Monika Leasure from the Macomb Intermediate School District addressed the board to present the 2010-2011 Perkins grant application which provides federal dollars to support paraprofessionals, academic integration, technical skills training and support services for special needs students. The allocation this year is \$1.6 million.

(Matuja arrived)

FRANK BLOWERS MOVED TO APPROVE THE 2010-2011 PERKINS GRANT APPLICATION AS PRESENTED; SUPPORT BY GARY POLULAK. MOTION CARRIED UNANIMOUSLY.

b. Recommendation to Approve 2010-2011 Tech Prep Grant Application

Ed Stanton from Macomb Community College presented the Tech Prep grant application, which is the post-secondary arm of the Perkins grant bridging educational gaps between grades 11 and 14. This year there is \$288,000 available for both Macomb and St. Clair counties. The grant focuses on career and technical education with high focus on renewable energy.

(Stephan arrived)

WILLIAM MORELLI MOVED TO APPROVE THE 2010-2011 TECH PREP GRANT PLAN AS PRESENTED; SUPPORT BY GARY POLULAK. MOTION CARRIED UNANIMOUSLY.

B. Education & Adult Programs Committee

1. Meeting of April 15, 2010

a. Recommendation to Approve MOACSEP Supplemental Title V Program Plan

Mr. Bozymowski reminded members that four years ago the board assumed the Michigan Older American Community Service Employment program from Area Agency on Aging 1-B to deliver services to eligible participants in Macomb, St. Clair, Oakland, Monroe and Livingston counties. He noted that whenever the State receives additional resources for this population, they allocate to this board. The Title V program provides a \$550,000 supplemental award lasting until June, 2011. This allocation will provide services to an additional 55 low income customers who will work a 19-hour week at minimum wage in nonprofit or public entities.

CHRIS BESSENECKER MOVED TO APPROVE THE SUPPLEMENTAL TITLE V MICHIGAN OLDER AMERICAN COMMUNITY SERVICE EMPLOYMENT PROGRAM PLAN AS PRESENTED; SUPPORT BY PETER KEATING. MOTION CARRIED UNANIMOUSLY.

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b. Recommendation to Modify PY'09 MOACSEP Plan

An additional \$48,500 was received for incorporation into the currently operating plan. These funds were redistributed from areas that did not utilize their full allocation and will provide services to an additional 20 customers.

WILLIAM MORELLI MOVED TO MODIFY THE PY'09 MOACSEP PROGRAM PLAN AS PRESENTED; SUPPORT BY PATTI GENDERNALIK. MOTION CARRIED UNANIMOUSLY.

c. Recommendation to Modify PY'09 MOACSEP Recovery Act Plan

The recovery act portion of the program has received \$12,200 and will provide services to 15 additional customers.

PATRICIA ANGER MOVED TO MODIFY THE PY'09 RECOVERY ACT MOACSEP PLAN AS PRESENTED; SUPPORT BY RENE STEPHAN. MOTION CARRIED UNANIMOUSLY.

d. Recommendation to Approve AY'09 Wagner-Peyser Reemployment Services ARRA Plan

The board is in receipt of \$176,023 of Wagner-Peyser Re-employment Services funds. This plan is targeted to eight case managers dedicated solely to the trade program. They provide customers with comprehensive and specialized assessments; individual service strategy plans; information on training, financial aid, the labor market, support services along with career counseling.

FRANK BLOWERS MOVED TO APPROVE THE AY'09 WAGNER-PEYSER REEMPLOYMENT SERVICES ARRA PLAN AS PRESENTED; SUPPORT BY MARY MATUJA. MOTION CARRIED UNANIMOUSLY.

f. Informational Items

i. No Worker Left Behind Progress Report

Mr. Bozymowski reported that with the commencement of the *No Worker Left Behind* initiative August, 2007, to date the Macomb/St Clair Workforce Development Board enrollments have exceeded all other areas of the State. The board has nine percent of the money with fourteen percent of enrollments. There are concerns that funding is going to be reduced to the State of Michigan as other states in the nation experience economic difficulties. This funding decline may impact those who have not completed their training. Our National Emergency Grant is good for one year only, and while there is no decrease in demand for training programs, staff have enrolled the maximum the NEG program can accommodate.

Parameters of the program include *eligibility* – unemployed or laid off individuals with a family income of \$40,000 or less; *tuition caps* – up to \$5,000 per year for two years; *training time limits* – maximum of a 2-year program with four years to complete; and *types of training* – certificate/degree programs, high demand occupations, emerging industries, entrepreneurial endeavors, all of which must be posted on the State's Career Education Consumer report.

To date, 10,139 people have taken advantage of the program; more than half have attended community colleges or universities. The majority of enrollments at the community college level has been to obtain associate degrees.

ii Plant Closure Report

One closure was reported. TI Automotive in Chesterfield Township will be permanently closing the facility in May affecting 40 employees. An orientation was conducted. The company has been encouraged to file a TAA petition.

Trade certification was received by CRH North American in Warren, Chrysler Warren Office Building in Warren, WOCO Motor Acoustic Systems in Warren and AZ Automotive in Center Line. Trade orientations will be scheduled for affected employees. TAA certifications for Chrysler workers were amended to include on-site leased workers from Caravan Knight Facilities Management. Orientations are pending. Affected local Chrysler

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plants include Sterling Heights Stamping, Vehicle Test Center and Warren Stamping. Other plants receiving certification include Mack Avenue Engine, Chrysler Transportation, Trenton Engine; Detroit Axle, Conner Avenue Assembly, Jefferson North Assembly and Mt. Elliott Tool and Die.

iii. Training Occupation Report

The 2008 program year training occupation reports were for both the Workforce Investment Act and the Trade Adjustment Assistance Act programs. Statistics reflect that the WIA program saw 3,426 customers while the trade program served 684 in various occupations. A breakdown of occupations was included.

iv. Update of Aging Worker Initiative Demonstration Grant

Mr. Bozymowski presented the board's MIS/Special Projects Coordinator, Bernice Kerner, to report on the aging worker initiative. Last July staff applied and received approval for an Aging Worker Initiative demonstration grant with a three-year time frame. A network of Michigan Works Agencies will provide *navigators* who case manage aging workers. This grant will allow intensive certification training for the navigator staff. Each Michigan Works partner agency will be provided \$7,000 to offset the cost of their navigator training. It is anticipated that approximately 2,800 customers will be enrolled in grant activities and approximately 1,400 will enroll in vocational training over the next three years. Navigators will case manage approximately 140 customers each to assist in their re-entry into the labor force. Many of the anticipated customers are those adversely affected by the downturn in the automotive industry. Thirteen percent (13%) who traffic through the local Michigan Works offices are 55 years old or older.

(Kokas arrived)

C. Youth Advisory Committee

1. Meeting of April 21, 2010

a. Recommendation to Approve PY'10 Summer Youth Contract Negotiations

Mr. Blowers reported eight current in-school youth continuum program contractors sought additional funds to continue operations into the next program year. Michigan Works funding is primarily used to pay the salaries of the youth facilitators who operate the various programs for this at-risk population. Warren Woods Public Schools was not recommended at this time for the continuum program due to low enrollment. A total of \$3,780,115 has been requested; if approved, staff will negotiate a lower cost of \$1,914,047.

Eleven proposals were reviewed for the out-of-school youth program. This is a very difficult population to serve with the majority being high school dropouts. A total of \$1,464,935 was requested; if approved, staff will negotiate a lower cost of \$1,019,440.

WILLIAM PETERSON MOVED TO APPROVE YOUTH CONTRACT NEGOTIATIONS AS PRESENTED; SUPPORT BY GARY POLULAK. MOTION CARRIED UNANIMOUSLY.

b. Informational Item

i. Update on 2010 Summer Youth Employment Program

Last year \$1.3 billion was distributed nationwide to operate summer youth programs allowing the board to provide services to approximately 2,500 young people. The House of Representatives has forwarded a \$600 million bill to the Senate for approval to operate summer youth programs nationwide once again this year. However, the Senate has not taken any action. It is now very late into the year which jeopardizes implementation, i.e., limited time to hire staff, identify eligible young people, etc. If funding is received, current staff will implement the program and former service providers will be asked to extend their previous contracts. However, the program will be smaller than last summer.

Mr. Blowers noted that included in the board packet were five in-school youth essays and four out-of-school youth essays the committee selected as winners in the youth essay contest. First place winners in each category will receive \$150; second place receives \$100; and third place winners will receive \$50. This year's winners are in-school youth Stacy White, Samuel Krueger and Tatiana McCants. The out-of-school winners are

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MacKenzie Cook, Jasmine Connor and Shalal Bullock. All winners have been notified and invited to the May general meeting to receive their awards.

D. Administrative Committee

1. Meeting of April 20, 2010

a. Recommendation to Approve MOACSEP Supplemental Title V Program Budget

Mr. Peterson reported that the State of Michigan received a supplemental appropriation from the federal government to address the older worker population and has allocated to two areas within the state. The City of Detroit and the Macomb/St Clair WDB are recipients to provide services to this underserved population. This is a one-time-only grant with \$405,590 dedicated to participant wages, \$32,460 dedicated to fringe benefits, and \$41,100 dedicated to case management of the program. The budget totals \$497,750.

MARY MATUJA MOVED TO APPROVE THE MOACSEP SUPPLEMENTAL TITLE V PROGRAM BUDGET AS PRESENTED; SUPPORT BY PATRICIA ANGER. MOTION CARRIED UNANIMOUSLY.

b. Recommendation to Modify PY'09 MOACSEP Program Budget

An additional award of \$48,500 was received for the currently operating program with all funds to be expended by June 30th. Participant wages have increased to \$582,758 with fringe benefits increased to \$46,743. The budget totals \$701,301.

FRANK BLOWERS MOVED TO MODIFY THE PY'09 MOACSEP PROGRAM BUDGET AS PRESENTED; SUPPORT BY PHILIP PAPES. MOTION CARRIED UNANIMOUSLY.

c. Recommendation to Modify PY'09 MOACSEP Recovery Act Budget

Redistributed recovery act funds have been received. Increases were made to participant wages and fringe benefits. Funds must be expended by June 30th. The budget totals \$128,099.

PHILIP PAPES MOVED TO MODIFY THE PY'09 MOACSEP RECOVERY ACT BUDGET AS PRESENTED; SUPPORT BY WILLIAM MORELLI. MOTION CARRIED UNANIMOUSLY.

d. Recommendation to Approve State Energy Sector - Solar Training Project Budget

Federal Recovery Act dollars are available to address green energy training opportunities. Members of the Southeast Michigan - Michigan Works consortium applied through the State Energy Sector Partnership Training grant by submitting four proposals of which two were approved. Our executive director agreed for this board to administer any approved projects for the seven counties involved.

The Solar Training Program has an allocation of \$415,548 to serve approximately 80 individuals. Employers have been identified with training offered through Macomb Community College and Wayne State University. Classroom training costs will cover both incumbent and dislocated workers. The budget totals \$396,655.

GARY POLULAK MOVED TO APPROVE THE STATE ENERGY SECTOR SOLAR TRAINING PROJECT BUDGET AS PRESENTED; SUPPORT BY RENE STEPHAN. MOTION CARRIED UNANIMOUSLY.

e. Recommendation to Approve State Energy Sector - Advanced Energy Storage Training Project Budget

The Advanced Energy Storage program is allocated \$1,676,742 allowing \$79,740 for administrative costs. The program anticipates serving approximately 600 with the goal to place into unsubsidized employment. The budget totals \$1,597,002.

GARY POLULAK MOVED TO APPROVE THE STATE ENERGY SECTOR ADVANCED ENERGY STORAGE TRAINING PROJECT BUDGET AS PRESENTED; SUPPORT BY WILLIAM MORELLI. MOTION CARRIED UNANIMOUSLY.

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f. Recommendation to Approve TAA Capacity Building Budget

An additional \$1,500 has been made available through Trade Adjustment Assistance funds to assist in the support of the Michigan Works Association. Thirty dollars will be retained for the contribution to the administrative cost pool. The remainder will be forwarded to the association. The budget totals \$1,470.

WILLIAM MORELLI MOVED TO APPROVE THE TAA CAPACITY BUILDING BUDGET AS PRESENTED; SUPPORT BY PATRICIA ANGER. MOTION CARRIED UNANIMOUSLY.

j. Informational Items

i. Second Quarter WIA PY'09 Performance Report

Mr. Peterson reported four (4) standards were exceeded; eleven (11) standards were met; and two (2) failed. The failed standards involve the older youth population which is a very hard-to-serve group. Staff continues aiming for improvement in this area.

6. Executive Director's Report

Mr. Bierbusse presented the draft allocation of WIA adult, dislocated worker, and youth funds for the upcoming program year beginning July 1st. As expected, funding has decreased in all areas due to the national recession. While Michigan is experiencing the highest unemployment rate, there are not as many unemployed people as other states. Due to a hold harmless clause, Michigan's adult resources may be reduced no more than ten percent. The local allocation will experience a 9.12% reduction.

The dislocated worker program for the State will experience a 14% reduction; the local reduction is 6.95%. The youth program allocation statewide is reduced ten percent; the local reduction is nine percent.

Staff will need to become aggressive in identifying additional funding sources. Mr. Bierbusse noted that the Chicago regional office is aware and concerned with the number of customers who are awaiting their opportunity to receive training services. Enrollments have halted due to funding obligations of those currently enrolled in long-term training. He added that the federal government does not recognize those obligated funds when awarding allocations. The regional MWA directors will be compiling information and presenting this dilemma to the federal government. Members will be kept informed of any progress.

7. Other Business

There was no other business.

8. Hearing of the Public

There were no comments from the public.

9. Scheduling of Next Meeting

The next general meeting is scheduled for 3:00 p.m., Thursday, May 27, 2010. Members will be notified.

10. Adjournment

WILLIAM MORELLI MOVED TO ADJOURN; SUPPORT BY FRANK BLOWERS. MOTION CARRIED UNANIMOUSLY. The meeting adjourned at 4:05 p.m.

Respectfully submitted,

Laura Carne
Recording Secretary