

ADMINISTRATIVE COMMITTEE MINUTES

October 8, 2009

I. ROLL CALL

MEMBERS PRESENT:

Carl Gervason
Patty Gendernalik

MEMBERS ABSENT:

Charles Shaw
William Peterson
Mary Matuja

OTHERS PRESENT:

John Bierbusse
Bernice Kerner

Ms. Gendernalik called the meeting to order at 8:45 a.m.

II. APPROVAL OF SEPTEMBER 10, 2009 COMMITTEE MINUTES

CARL GERVASON MOVED TO APPROVE THE MINUTES OF SEPTEMBER 10, 2009 AS PRESENTED; SUPPORT BY PATTI GENDERNALIK. MOTION CARRIED UNANIMOUSLY.

III. Michigan Prisoner Re-entry Initiative (MPRI)

a. Recommendation to Approve Fiscal Year 2010 Budgets

i. Macomb County

Previously, the Department of Corrections issued allocations for the Michigan Prisoner Re-entry Initiative program. This year MWAs were advised to submit a request for funds. The request made for Macomb County to fulfill the goals of the program was \$1,103,400 and was awarded in full. Approximately 460 parolees are expected to be served. The budget was revised to reflect services. Some of the changes in line items are due to State of Michigan contracts with local organizations to deliver mental health services and short-term housing. The workforce development line item was increased to provide additional health care seminars and workshops. Life Skills and family support services have been combined for reporting purposes. The equipment purchase line item was added to allow for the relocation of the Macomb MPRI office from the Mt. Clemens Michigan Works office to a new facility in downtown Mt. Clemens. With \$38,000 dedicated to administrative costs, the budget totals \$1,065,400.

After review and discussion, **CARL GERVASON MOVED TO APPROVE THE FY'10 MPRI MACOMB COUNTY BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY PATTI GENDERNALIK. MOTION CARRIED UNANIMOUSLY.**

ii. St Clair / Thumb Area

The St Clair / Thumb area program provides services to approximately 300 parolees released to St. Clair, Sanilac, Huron, Tuscola and Lapeer counties. A request was submitted for \$829,400; the actual award is \$779,400. Line items were adjusted to accommodate services. Mentoring services are now reported separately from family support services for both MPRI budgets. With \$28,000 dedicated to administrative costs, the budget totals \$751,400.

After review and discussion, **CARL GERVASON MOVED TO APPROVE THE FY'10 MPRI ST. CLAIR/ THUMB BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY PATTI GENDERNALIK. MOTION CARRIED UNANIMOUSLY.**

IV. TRADE ADJUSTMENT ASSISTANCE (TAA)

a. Expenditure Report

Since the State's policy revision for distribution of TAA funds, there is no initial allocation granted for the year. Funds are requested as needed and the organization is reimbursed for actual expenditures, eliminating the need for monthly budget modifications.

Year-to-date comparisons were reviewed reflecting fiscal year 2008 at \$3,854,520.89 compared to fiscal year 2009 at \$5,833,635.50.

After review and discussion, the report was accepted and filed.

V. WORKFORCE INVESTMENT ACT (WIA)

a. PY'08 Fourth Quarter Performance Report

Review of the final performance standards for the 2008 program year reflect seven (7) exceeded; nine (9) met; and one failed. The older youth credential rate continues to present challenges with this young, transient population.

VIII. OTHER BUSINESS

Due to the large number of customers enrolled in training programs, the need to process transportation checks has increased significantly. Staff requested permission to hire one additional account clerk.

PATTI GENDERNALIK MOVED TO APPROVE CREATION OF ONE ADDITIONAL ACCOUNT CLERK POSITION AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY CARL GERVASON. MOTION CARRIED UNANIMOUSLY.

IX. ADJOURNMENT

GERVASON MOVED TO ADJOURN; SUPPORT BY GENDERNALIK. MOTION CARRIED UNANIMOUSLY. The meeting adjourned at 9:30 a.m.

Respectfully submitted,

Laura Carne
Recording Secretary