

ADMINISTRATIVE COMMITTEE MINUTES

April 20, 2010

I. ROLL CALL

MEMBERS PRESENT:

Charles Shaw
William Peterson
Patty Gendernalik

MEMBERS ABSENT:

Mary Matuja
Carl Gervason

OTHERS PRESENT:

John Bierbusse
Bernice Kerner

Mr. Peterson called the meeting to order at 8:35 a.m.

II. APPROVAL OF FEBRUARY 11, 2010 COMMITTEE MINUTES

CHARLES SHAW MOVED TO APPROVE THE MINUTES OF FEBRUARY 11, 2010 AS PRESENTED; SUPPORT BY PATTI GENDERALIK. MOTION CARRIED UNANIMOUSLY.

III. Michigan Older Americans Community Service Employment Program

a. Recommendation to Approve Supplemental Title V Program Budget

The State of Michigan received a supplemental appropriation from the federal government to address the older worker population and has, therefore, allocated to two areas within the state. The City of Detroit and the Macomb/St Clair WDB are recipients to provide services to this underserved population. This is a one-time-only grant.

The program services low income individuals fifty-five years of age or older by providing community service employment in the non-profit and public sector with the goal of re-entering the labor force after six months. Many individuals collect social security but are in need of a supplemental income. Our board has had great success with this program. The budget totals \$497,750.

After review and discussion, **CHARLES SHAW MOVED TO APPROVE THE SUPPLEMENTAL TITLE V PROGRAM BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY PATTI GENDERALIK. MOTION CARRIED UNANIMOUSLY.**

b. Recommendation to Modify PY'09 Budget

An additional award of \$48,500 was received for the current program with all funds to be expended by June 30th. Staff anticipates increasing the current enrollment of 75 with 30 additional participants. Some of these individuals will be transferred to the supplemental Title V program as the June 30th deadline approaches. The budget totals \$701,301.

After review and discussion, **PATTI GENDERALIK MOVED TO MODIFY THE PY'09 MOACSEP PROGRAM BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY CHARLES SHAW. MOTION CARRIED UNANIMOUSLY.**

c. Recommendation to Modify PY'09 Recovery Act Budget

Redistributed recovery act funds were received which will allow for an additional 10 to 12 individuals to receive services. Increases were made to participant wages and fringe benefits. Funds must be expended by June 30th. The budget totals \$128,099.

After review and discussion, **PATTI GENDERALIK MOVED TO MODIFY THE PY'09 MOACSEP RECOVERY ACT BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY CHARLES SHAW. MOTION CARRIED UNANIMOUSLY.**

IV. State Energy Sector Partnership Grants

a. Recommendation to Approve Solar Training Project Budget

Federal Recovery Act dollars are available to address green energy training opportunities. Members of the Southeast Michigan - Michigan Works consortium applied through the State Energy Sector Partnership Training grant by submitting four proposals of which two were approved. Mr. Bierbusse agreed that this board will administer for the seven counties involved.

The Solar Training Program has an allocation of \$415,548 to serve 82 individuals. Employers have been identified with training offered through Macomb Community College and Wayne State University. This project will serve both incumbent and dislocated workers. The budget totals \$396,655.

After review and discussion, **CHARLES SHAW MOVED TO APPROVE THE SOLAR TRAINING PROGRAM BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY PATTI GENDERNALIK. MOTION CARRIED UNANIMOUSLY.**

b. Recommendation to Approve Advanced Energy Storage Training Project Budget

The Advanced Energy Storage program is allocated at \$1,676,742 allowing \$79,740 for administrative costs. Sixteen employers are committed along with four educational institutions. Wayne State University will offer certificate programs in Advanced Energy Storage; Michigan Technical University will offer an individual graduate level course and a professional development program in Principles of Energy Storage; Macomb Community College in partnership with A&D Technology will provide an Advanced Energy Storage certificate. Primary job placements will be design, development or test engineers and technicians, assemblers, technologists and engineers. The program anticipates serving 620 and placing 593 into unsubsidized employment. The budget totals \$1,597,002 to service

After review and discussion, **CHARLES SHAW MOVED TO APPROVE THE ADVANCED ENERGY STORAGE TRAINING PROJECT BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY PATTI GENDERNALIK. MOTION CARRIED UNANIMOUSLY.**

c. TAA Capacity Building Budget

An additional \$1,500 has been made available through Trade Adjustment Assistance funds to assist in the support of the Michigan Works Association. Thirty dollars will be retained for the contribution to the administrative cost pool. The remainder will be forwarded to the association. The budget totals \$1,470.

PATTI GENDERNALIK MOVED TO APPROVE THE TAA CAPACITY BUILDING BUDGET AS PRESENTED AND TO FORWARD TO THE BOARD OF DIRECTORS FOR FINAL APPROVAL; SUPPORT BY CHARLES SHAW. MOTION CARRIED UNANIMOUSLY.

V. Workforce Investment Act (WIA)

a. Second Quarter PY'09 Performance Report

Members reviewed the performance report noting that four (4) standards were exceeded; eleven (11) standards were met; and two (2) failed. The failed standards involve the older youth population which is a very hard to serve group. Staff will continue aim for improvement in this area.

VI. OTHER BUSINESS

There was no other business.

VII. ADJOURNMENT

The meeting adjourned at 9:05 a.m.

Respectfully submitted,

Laura Carne
Recording Secretary